

Unapproved
Wellborn Special Utility District
Board of Directors Meeting
December 16, 2025

Board Members Present:

James Massey
Travis Miller
John Himmel
Larry Michalscheck
David Ernstes
Perry Barboza
Brent Paterson
Susan Lightfoot
Gwen Hattaway

Staff Present:

Campbell Young, General Manager
Eric Chandler, Asst Manager
Carolyn Prescott, Office Manager
Brandy Fielder
Debbie Busa

Absent:

Guest:

Terry Winn, STV, Inc
Mel Derong
Curt Mackey

The regular monthly meeting of the Board of Directors ("Board") of the Wellborn Special Utility District ("District") was held on December 16, 2025, in the Board Room at the District Office, 6784 Victoria Avenue, College Station, TX 77845. The Board convened in a meeting open to the public, for which notice was given as required by Chapter 551, Government Code, as amended, and as otherwise required by law.

1. Meeting called to order at 6:00 p.m., by James Massey, President. The President confirmed that the Board members listed above were present. A quorum of the Board was present.
2. **Pledge of Allegiance:** Pledge of Allegiance led by James Massey.
3. **Invocation:** Invocation led by James Massey.
4. **Public Comments:** The Board is pleased to hear from visitors on any item that does not appear on the posted Agenda (comments on Agenda items will be taken with the item). In order, to respect the Board's time, please limit your remarks to five minutes. The Board will receive the information and may ask staff to investigate the matter and/or possibly place the issue on a future agenda, but the Board is prohibited by the Open Meetings Act from otherwise acting on or deliberating on such comments. All comments should be addressed to the Board as a whole and not to any individual member thereof. The Board welcomes all visitors. The President invites comments from the public. There were no public comments.
5. **Consider and approve November 18, 2025 minutes of the Board of Directors regular Meeting:** November 18, 2025 minutes approved as presented.
6. **Committee Reports**
 - Nominating Committee
 - Policy and Long-Range Planning Committee – Brent Paterson presented Strategic Planning priorities and consider revisions to the WSUD Mission Statement.
 - Finance/Audit/Rates Committee
 - Communication Committee
 - Personnel Committee

- Water Conservation Committee

7. **Consider update on water system improvement project:** Update presented by Terry Winn of STV, Inc.
8. **Consider update on U.S. Iron and Steel Waiver:** Update presented by Terry Winn of STV, Inc.
9. **Consider and act on STV proposal for Well B access road and environmental services:** Brent Barboza moves to approve project budget \$45,827 for Well B access road and environmental services. Gwen Hattaway seconds. All for. Motion passes.
10. **Consider and act on Weisinger progress estimate #1:** Brent Paterson moves to approve payment \$415,417.90 contingent upon receipt of approval for ROF#6 by Texas Water Development Board. Susan Lightfoot seconds. All for. Motion passes.
11. **Consider update on SH 6 generator project:** Update presented by Terry Winn of STV, Inc.
12. **Consider and act on Bayer Construction progress estimate #1:** Travis Miller moves to approve progress estimate #1 to Bayer Construction \$22,774.14. David Ernestes seconds. All for. Motion passes.
13. **Consider and act on Engineering proposal for Surface Water Treatment Plant Motor Control Center replacement:** Larry Michalschek made the motion to table further discussion and look into other solutions. John Himmel seconds. All for. Motion passes.
14. **Consider and act on approving the amended 2025 Budget and 2026 Proposed Budget "As the District has no taxing authority, this budget will have no impact on property taxes."** Agenda Item posted for Special Meeting, Monday, December 22, 2025 for 12:00 PM.
15. **Consider update on water loss reduction program:** Update presented by Campbell Young, General Manager.
16. **Receive and Discuss Manager's Report on District activities, construction, finances, and related matters:** Update presented by Campbell Young, General Manager.
 - Financial report
 - Update on monthly activities
 - Update on accounts payable
 - Update on TWDB monthly meeting
 - Update on BVGCD
 - Update on RFQ for Impact Fee Auditor
17. **Consider Board of Director and WSUD Calendar:**
 - Communication Committee Meeting Wednesday, December 17, 2025 @ 9:00 a.m.
 - TWDB Monthly update Meeting Tuesday, January 6, 2026 @ 1:30 p.m.
 - NRW Great American Water Taste February 2 – 5, 2026, Washington, DC
 - Candidate filing schedule notice to be posted December 15, 2025. Filing period for candidates is January 14, 2026 to February 13, 2026.
18. **Consider Future Agenda Items**
19. **Adjourn:** 8:20 p.m.

James Massey, President

Gwen Hattaway, Secretary